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Exhibitor Bulletin #1 - Updated Contractor Information, Invoices



Exhibitor Bulletin #1

USITT is the entertainment industry's complete event for Production, Design, and Technology.

Updated Contractor Information

We have recently concluded a request for proposal process as required by USITT by laws and I'm happy to report that Shepard Exposition Services will be continuing as the official show contractor for USITT.

The process has taken place over the past 6 months and was not an easy decision. We focused on show costs, exhibitors costs, design, technology, customer service, and familiarity with events of our type. 12 contractors began the process; we cut down to 3 before our event in Fort Lauderdale (Freeman, The Expo Group and Shepard). Those 3 presented to USITT after the event and after a couple weeks of clarifications and deliberating we made our decision.

Some of the highlights to expect moving forward:

- Lower rates on drayage, booth packages and services
- Roving customer service people on-site
- New exhibitor kit and services integrations
- More pre-event customer service calls and availability

There are many other show management highlights as well which hopefully you will notice around the venue in Louisville.

We're excited to continue our relationship with Shepard and

Invoices and Your Booth Listing

If you would like a copy of your invoice/receipt for your accounting office, or would like to update your company information for the exhibitor listing at www.usittshow.com/19 your login information is here.

Click here to access your virtual booth

Your password is: <<Virtual Booth Password>>

To get your invoice,

- Click on My Account
- Click on View/Print Invoice

To update your booth listing, click on Edit Booth Info and complete the fields.

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